

CAUSE NO: \_\_\_\_\_

STYLED: § IN THE COUNTY COURT  
\_\_\_\_\_ §  
\_\_\_\_\_ § OF  
\_\_\_\_\_ § GRAYSON COUNTY, TEXAS

**ANNUAL ACCOUNT**

NOW COMES, \_\_\_\_\_, Guardian/Administrator of the Person/Estate of \_\_\_\_\_, and files this Annual Account for the period ending \_\_\_\_\_ in accordance with Section (359 or 1163) of the TEC and shows the court the following:

**I.**

\_\_\_\_\_ was appointed Guardian/Administrator of the Person/Estate of the deceased/ward by order of this court dated \_\_\_\_\_. Since that time, Guardian /Administrator has administered this estate/guardianship in accordance with the provisions of the Texas Estate Code.

**II.**

**ACCOUNTING PERIOD.** This Annual Account covers the period from \_\_\_\_\_ to \_\_\_\_\_, and is accompanied with proper vouchers in support of each item not previously reported to the Court. The total value of the estate at the beginning of this accounting period was \$\_\_\_\_\_ as shown on the last annual account filed by the Guardian or Administrator.

**III.**

**CLAIMS AGAINST THE ESTATE.** The following claims against the estate have been presented to the Guardian or Administrator during this accounting period, and were approved and paid:

(Claimant)	(Description of Claim)	(Amount of Claim)
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**Total Claims against the estate** \$ \_\_\_\_\_

**IV.**

**PROPERTY OF THE ESTATE.** All the property belonging to this estate that has come into the possession or to the knowledge of the Guardian or Administrator has previously been listed and inventories in the pleadings and reports filed with this Court, to which reference is hereby made for all purposes.

V.

**CHANGES IN PROPERTY OF THE ESTATE.** List changes in value of assets (if any)

**Total Changes in value (plus or minus) \$\_\_\_\_\_**

VI.

**RECEIPTS.** The following is a complete list of all revenues and income received by the Guardian or Administrator for the benefit of the deceased/ward during the period covered by this account:

(Date)                      (Source)    (Amount)

**Total Receipts                      \$\_\_\_\_\_**

VII.

**DISBURSEMENTS.** The following is a description of all disbursements of cash (other than payment of claims shown in Paragraph III) made by the Guardian or Administrator for the benefit of the deceased/ward during the period covered by this account:

(Date)              (Payee)              (Purpose)              (Amount)

**Total Disbursements                      \$\_\_\_\_\_**

VIII.

**BOND PREMIUMS.** The Guardian or Administrator has paid all the required bond premiums for this accounting period, or The court on \_\_\_\_\_ approved a personal surety bond in the amount of \$\_\_\_\_\_.

(Date)                      (Payee)    (Amount)

IX.

**TAX RETURNS:** All tax returns of the estate due during the accounting period have been filed. All taxes of the estate owed during the accounting period have been paid as follows:

(Date)              (Payee)    (Amount)

X.

**PROPERTY REMAINING IN HANDS OF GUARDIAN/ADMINISTRATOR.** The following is a description of all property, other than cash assets, remaining in the hands of the Guardian or Administrator:

(Description)    (Value)

Total Value \$ \_\_\_\_\_

**XI.**

**CASH ON HAND.** The cash remaining in the hands of the Guardian or Administrator is located in the following deposit accounts, as evidenced by an **original** official letter from the bank or from the depository attached to this account:

(Name of Depository)	(Type of Account)	(Amount)
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Total Cash On Hand \$ \_\_\_\_\_

**XII.**

**SUMMARY OF ANNUAL ACCOUNT.** The following is a summary and reconciliation of the foregoing paragraphs of this account:

**A. CHANGES IN ESTATE**

Paragraph II.	Value of assets on date of last Annual Account:	\$ _____
Paragraph III.	Total claims paid:	\$ _____
Paragraph IV.	Property not previously reported:	\$ _____
Paragraph V.	Net changed in value of asset:	\$ _____
Paragraph VI.	Total receipts:	\$ _____
Paragraph VII.	Total disbursements:	\$ _____

**TOTAL VALUE OF ESTATE:** \$ \_\_\_\_\_

**B. ASSETS REMAINING IN ESTATE**

Paragraph X.	Total non-cash assets being administered	\$ _____
Paragraph XI.	Total cash on hand	\$ _____

**TOTAL NET VALUE OF ESTATE:** \$ \_\_\_\_\_

The Guardian or Administrator requests the Court hear and approve this annual account and enter such other orders as may be proper.

\_\_\_\_\_  
Guardian or Administrator  
Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Attorney

**AFFIDAVIT OF GUARDIAN OR ADMINISTRATOR**

**STATE OF** \_\_\_\_\_ **§**

**§**

**COUNTY OF** \_\_\_\_\_ **§**

I, \_\_\_\_\_, Guardian/Administrator, having been duly sworn, hereby states on oath that the foregoing Annual Account contains a true and complete statement of the matters to which it relates, and that all the contents and exhibits thereof are true, complete, and correct in every aspect.

\_\_\_\_\_  
Guardian or Administrator

**SWORN TO AND SUBSCRIBED BEFORE ME** by \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to certify which witness my hand and seal of office.

(Seal)

\_\_\_\_\_  
**Notary Public - State of Texas**

CAUSE NO. \_\_\_\_\_

STYLED: \_\_\_\_\_

**ORDER APPROVING ANNUAL ACCOUNTING**

On this day came on to be examined the Annual Accounting of the estate of deceased/ward, \_\_\_\_\_, which was filed herein on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; it appearing to the court that said Annual Accounting is hereby approved and ordered of record.

Signed this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
JUDGE PRESIDING