

GRAYSON COUNTY JUVENILE PROBATION DEPARTMENT

COMMUNITY SERVICE PROGRAM

**Department of Juvenile Services
86 Dyess
Denison, Texas 75020
(903) 786-6326**

INTRODUCTION

The Grayson County Juvenile Probation Department follows the guidelines of the Texas Family Code under Section 54.044 in regard to the establishment of Community Service. Community Service is defined as the non-salaried service by an individual performing work for a governmental and/or non-profit organization. The Community Service Program will benefit the child and/or parent, but also the community as well through it's labor, time, and philosophy of "giving back to the community." The following are the guidelines that the Grayson County Juvenile Probation Department has established for the juvenile serving Community Service hours.

COURT ORDER

The juvenile will receive a Community Service condition through a judicial court order. The order will outline the number of hours that the juvenile has received. It is your responsibility to complete the assigned number of hours in collaboration with the Grayson County Juvenile Probation Community Service Program. Any questions in regard to your hours needs to be brought to the attention of your assigned Juvenile Probation Officer.

WORKSITES

The juvenile will be required under Section 54.044 of the Texas Family Code to perform community service for a governmental and/or non-profit organization. The Grayson County Juvenile Probation Department will set forth the work sites as per the Juvenile Court of Grayson County, Texas.

SCHEDULED WORK DAYS

The juvenile will receive a weekly or monthly calendar outlining the scheduled work site as well as directions for that assigned work site. You will either receive the calendar in the mail or in person by your assigned Juvenile Probation Officer. It is your responsibility to keep this calendar on hand and remember the workdays that you have been assigned to perform.

CANCELLATION OF WORK DAYS

There are circumstances in which a workday may need to be cancelled. For instance, inclement weather or an unforeseen change of the plans with the participating agency. **It is your responsibility to contact the Grayson County Juvenile Detention, # 786-6326 if weather is a factor to determine if the scheduled work site is on or off. You will need to call the Detention Center at least an hour before the scheduled work site time to verify if work day is still proceeding.**

TRANSPORTATION

It is the RESPONSIBILITY of the child and parent to provide transportation to and from the work site. The Grayson County Juvenile Probation Department is not responsible for any form of transportation of the child to and from the child's home and/or work site. In the event that the workday is cut short or the child becomes ill, it is the parent's responsibility to come and pick his/her child up from the work site.

DRESS CODE

If manual labor is the scheduled event the juvenile needs to wear clothing that he/she can get dirty either through painting, cleaning out closets, digging, etc. It is not recommended that the juvenile wear any good clothing that they would not want damaged. Jeans and T-shirts are recommended for the juvenile. Shorts are permissible in the summer but must not be more than 4 inches above the knee. **NO HALTER OR TUBE TOPS, GANG ATTIRE, OR T-SHIRTS WITH DRUG OR GANG SYMBOLIZATION WILL BE ALLOWED.** No headdress will be allowed at indoor CSR activities. Appropriate hats may be worn during outdoor CSR activities. No jewelry is to be worn at any CSR activities. The Department of Juvenile Services is not responsible for any lost articles.

ARRIVALS AT WORKSITES

It is your responsibility to find the Community Service Supervisor when you arrive at the scheduled work site. The Supervisor will generally arrive at the worksite 15 minutes prior to the beginning time. You are required to wait quietly at the work site pending the start of the workday. Upon arrival at the worksite a phone number must be provided to the supervising officer at each CSR activity where the parent can be reached in the event CSR is released early or illness/injury occurs.

BEHAVIOR

You will be under the direct supervision of an adult for the duration of your Community Service. The Community Service Supervisor will determine whether or not the child receives Community Service credit based upon his performance and/or attitude at the workday. You are to perform the requested work and display a RESPECTFUL attitude at all times. Any behavior/attitude that is a disruption to the work site will result in NO community service credit and direct referral to your assigned Juvenile Probation Officer for their jurisdiction.

It is expected that the juvenile will come to the work site, perform the assigned work duties, display a respectful attitude to the Community Service Supervisor and peers, and benefit the community as a whole through their work. **NO SMOKING, CURSING OR DISRUPTIVE BEHAVIOR WILL BE TOLERATED.** Any juvenile that refuses to perform the assigned work OR walks off and leaves the assigned work site before the scheduled time frame will have direct referral back to their assigned Juvenile Probation Officer for immediate action for judicial modification.

ABSENCES

You are responsible for contacting your assigned Juvenile Probation Officer in regard to any absences from your assigned workdays at 786-6326. Excessive absences from assigned work sites will result in referral back to Juvenile Court.

CHANGE OF ADDRESS

In the event that your address changes for any reason, it is your responsibility to contact your assigned Juvenile Probation Officer within 48 hours to notify him/her of the new address and phone number.

QUESTIONS

If you or your parents have any questions in regard to Community Service, please feel free to contact your officer or the Deputy Director of Community Supervision at (903) 786-6326.

ACKNOWLEDGMENT OF RECEIPT OF CSR HANDBOOK

I acknowledge that I have received a copy of the CSR Handbook and understand all the contents. I agree to abide by all these rules.

Juvenile

Date

Parent

Date

Juvenile Probation Officer

Date